

## CACHING POLICY

### GENERAL GUIDELINES

- ❖ All use of Bernheim property must be approved in advance.
- ❖ Bernheim reserves the right to refuse use of our property for any activity at any time for any reason.
- ❖ Bernheim requires caches, letterboxes and other destination activities to include the following wording in any information about the activity:  
*Bernheim has established guidelines and a permitting process for this type of activity. Details are available at [bernheim.org](http://bernheim.org).*
- ❖ At our discretion, Bernheim will attempt a one-time effort to contact the originator of unauthorized use of Bernheim property for adventure activities before removing a cache or contacting the host website to have information limited or removed.
- ❖ Bernheim requires all locations for caches to be approved in advance.
- ❖ All use of Bernheim property for adventure activities must be safe to the visitor and the environment.
- ❖ Bernheim requires regular monitoring of cache contents and locations.
- ❖ Caches should be placed as near to existing trails and roadway as practical while still maintaining the challenge of the activity.
- ❖ Bernheim is a family resource. All activities must be appropriate for a family audience.
- ❖ These guidelines do not preclude additional requirements or guidelines depending on specific considerations.

All inquiries about placement of adventure activities at Bernheim should be directed to:

Adventure Activity  
Bernheim Forest  
PO Box 130  
Clermont KY 40110

or by email to:

[nature@bernheim.org](mailto:nature@bernheim.org) (with "adventure activity request" as the subject heading)

FAX completed permit to 502-955-8512 or mail to: Cache Placement Application, Bernheim Forest, PO Box 130, Clermont KY 40110

**CACHE PLACEMENT APPLICATION**

DATE \_\_\_\_\_

NAME: \_\_\_\_\_

GEONAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**PERMIT REQUEST FOR:**

- Earthcache
- Geocache
- Quest activity
- Letterbox
- Volksmarch
- Other: \_\_\_\_\_

Briefly describe the activity you would like to place at Bernheim including content, location and your best guess at the duration of the activity. (Attach additional sheets if needed.)

Bernheim's mission is to "connect people with nature." Would you be willing to work with Bernheim staff in developing the theme or content of the activity you wish to place here? Yes \_\_\_\_\_ No \_\_\_\_\_

Would you be willing to participate in public events where your activity might be showcased or used programmatically with the public? (Example: Help with a GeoCache weekend for the general public.) Yes \_\_\_\_\_ No \_\_\_\_\_

Are you active in a group or a club associated with the activity you wish to place at Bernheim? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, what group do you represent? \_\_\_\_\_

Have you developed similar activities in other locations previously? Yes \_\_\_\_\_ No \_\_\_\_\_ Please provide a web address for previous activities you have developed. (If available.)

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